DUNSTALL PARISH COUNCIL

PUBLIC NOTICE

The public and press are invited to attend a Meeting of Dunstall Parish Council, on Thursday 19th November 2026, in Dunstall Church Hall at 7:30pm

(Preceded by a 15 Minute Public Participation Session).

AGENDA

1. **Apologies:** To receive apologies for absence.
2. **Declaration of interests and dispensations:** To receive Declarations of Interests and consider granting of dispensations of which written notice has been received by the Clerk.
3. **Minutes**: To approve the minutes of the Meeting held on Thursday 17th October 2026.
4. **Reports from Borough & County Councillors**: To receive an update from any Borough or County Councillor (For information if present).
5. **Reports from Parish Councillors**: To receive an update (for information) from any member of the council.
6. **Clerk's Report:** To receive a report from the Clerk and approve any associated actions.
7. **Planning:** To consider the following planning applications: None
8. **Financial Matters & Approval of Payments**: To approve the following payments.

8.1 Pending payments: None

8.2 Delegated payments since the last meeting:

Microsoft Licence - £84.99
ICO Fee - £52.00
Staffing Costs October - £164.04

Robert Pritchard

Clerk & Responsible Financial Officer: 12th November 2026

SLCC Membership Costs - £20.01
Parish Websites Fee - £162.00

8.3 Approval of bank reconciliation – September & October 2026.

8.4 Working Budget Report

9. **To Record any Matters Raised in the Public Session**: To minute any issues raised in public participation.

10. **Dunstall Well Site:** To receive an update on the adoption of the Dunstall Well site and approve costs.

11. **Appointment of Internal Auditor:** To appoint Lewis Anderson Enterprises as the Internal Auditor.

12. **Civility & Respect Pledge:** To sign up to the Civility & Respect Pledge.

13. **Christmas Vouchers:** To confirm a list of nominees to receive Christmas vouchers from the Key Trust.

14. **Henry Warford Charity Funds:** To consider and agree donations utilising the funds from the Henry Warford Charity funding.

15. **Policies:** To approve the following policies -

- Grievance Policy
- Staff Harassment Action Plan, Respect & Behaviours Statement and Risk Assessment
- Disciplinary Policy
- Document Management & Retention Policy
- Dignity at Work Policy
- Anti-Bullying & Harassment Policy

16. **Items for Next Meeting**: To receive any items for the next meeting – Draft Budget, Precept, Risk Register.

Time and date of next meeting – Parish Council Meeting, 7:30pm on Thursday 21st January 2026, Dunstall Church Hall.

Robert Pritchard

Clerk & Responsible Financial Officer: 12th November 2026