

# DUNSTALL PARISH COUNCIL

[www.dunstallparishcouncil.co.uk](http://www.dunstallparishcouncil.co.uk)

CLERK: Robert Pritchard

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**You are invited to attend a meeting of Dunstall Parish Council,  
On Thursday, 15<sup>th</sup> January 2026, in Dunstall Church Hall at 7:30pm  
(Preceded by a 15 Minute Public Session).**

## AGENDA

- 1. Apologies:** To receive apologies for absence.
- 2. Declaration of interests and dispensations:** To receive Declarations of Interests and consider granting of dispensations of which written notice has been received by the Clerk.
- 3. Minutes:** To approve the minutes of the Meeting of the Parish Council Parish Council held on 20<sup>th</sup> November 2025. *(Appendix 1)*
- 4. Reports from Borough & County Councillors:** To receive an update from any Borough or County Councillor (For information if present).
- 5. Reports from Parish Councillors:** To receive an update for information from any member of the council.
  - 5.1 Potholes
  - 5.2 Village sign
  - 5.3 Other
- 6. Planning:** To Consider the following planning applications:

Application Number & Date	Description	Location	Status
None			

- 7. Financial Matters & Approval of Payments:** To approve the following payments.

*Robert Pritchard*

Clerk & Responsible Financial Officer: 8<sup>th</sup> January 2026

### **7.1 Pending payments:**

NI Refund (Clerk December salary): £36.40

### **7.2 Delegated payments since the last meeting:**

HMRC (NI payments): £109.20

Christmas Event Supplies: £43.75

### **7.3 Approval of transfer of funds:**

Transfer of £3231.14 from Business Reserve Account (ending 2308) to Unity Current Account.

Transfer of £4000 from Business Reserve Account (ending 0501) to Unity Current Account.

### **7.4 Approve Bank reconciliations** *(Appendix 2)*

May, June, July & August 2025

8. **Clerks Report:** To receive a report from the Clerk. *(Appendix 3)*

9. **To Record Any Matters Raised in the Public Session:** To minute any issues raised in the public participation.

10. **Update Bank Signatories:** To update the account signatories as detailed below –

**Unity Account** – Addition of Ian Roberts and Cllr Rosemary Robers as authorised signatories.

**NatWest Business Reserve Account 1 (ending 0501) Business Account Reserve 2 (ending 2308) and NatWest Current Account (ending 5853) -**

Update signatories to Ian Roberts, Rosemary Roberts, Marie Ward, Peter Sloan, Janet Gill, Simon Clarke & Robert Pritchard. And the named contact to the Clerk and RFO Robert Pritchard.

Approve closure of the NatWest accounts by the Clerk when all funds are transferred to Unity Trust bank account.

11. **Co-Option:** To consider the application for co-option to fill the council vacancy (if any).

12. **2026/2027 Precept:** To approve the precept for 2026/27 at £5250.

13. **Policies:** To adopt the following policies *(Appendix 4)*

- IT Policy

14. **Items for Next Meeting:** To receive any items for the next meeting: Biodiversity Policy.

Time and date of next meeting – 7:30pm on Thursday 19<sup>th</sup> March 2026, Dunstall Church Hall.

*Robert Pritchard*

Clerk & Responsible Financial Officer: 8<sup>th</sup> January 2026